



**Location: NEW MINAS, NOVA SCOTIA**

**Position: Female Volunteer Supportive Co-Worker**

**Status: Part-Time Volunteer position**

*Do you have a background that covers human services?  
Are you energetic and always up to meeting new challenges, no matter what the day?  
Do you always go that extra mile when getting the job done?*

The Flower Cart provides vocational service to adults considered to have an intellectual disability who reside in Kings County, NS. Over the last 40 years, The Flower Cart has served hundreds of adults with a wide range of service options including, but not limited to prevocational, vocational, outreach and community employment programs. The Flower Cart is currently seeking a Female Volunteer Supportive Co-Worker. This is a part-time female volunteer position. We are looking for a person who is detailed-oriented, always looking to add value, client focused, and is energetic and driven regardless of the obstacles!

The female Volunteer Supportive Co-Worker will be an ambassador for, and facilitator of, supported training. Responsibilities will include:

- Participant support and training
- Incorporating work on participants' objectives into all activity and work settings
- Assist participants with day to day concerns
- Foster a team oriented environment
- Cooperate with peers in other programs and projects of The Flower Cart
- Ensures that participants are challenged by the work that they are involved in
- Fosters participant independence
- Assists in identifying workplace hazards and in developing solutions to address identified hazards
- Work in a safe manner at all times.

The successful candidate will have:

- Post-secondary degree/diploma in human services or equivalent an asset.
- Basic knowledge of principles and practices of human services, training and development, and coaching
- Working knowledge of labour standards, occupational health and safety, disability support, and human rights.
- 2 years in human services role is considered an asset
- Previous experience in job coaching or supported training an asset
- Superior customer service, communication, and active listening skills.
- Able to lift 30 lbs unassisted
- Strong organizational skills and be able to effectively multi-task.
- Must be detail-oriented, a logical thinker, analytical, and able to problem solve.
- Must be energetic, want to add value, and be driven regardless of the obstacles!

This position must be available Wednesday and Friday mornings. Some local travel is a job requirement. The successful female candidate must be insurable and provide a clean criminal background check.

If you are interested in this volunteer opportunity, please forward your resume and cover letter to Carrie Hemmings at **HR@flowercart.ca**.

We thank all interested candidates; however, only those selected for an interview will be contacted.

The Flower Cart is an equal opportunity employer.